**PhD Dissertation & MFA Thesis Proposals**

**PhD students:** No later than four weeks after passing your exams you must submit to your dissertation director and to the Director of Creative Writing a written proposal that describes your dissertation project.

**MFA students:** As early as midterm, and no later than the last week of the semester before you’re registered to graduate, you must submit to your thesis director and to the Director of Creative Writing a written proposal that describes your thesis project.

The proposal should include:

1. A description of the project that offers basic information—collection of poems, novel, collection of short fiction, etc.—and details describing the proposed project: subject matter, form, plot, style, genre, etc.
2. A description of the creative processes and methods you feel will be most useful in completing your dissertation or thesis project.
3. An annotated bibliography of published works and writers you see as significant influences on your work and on the project.
4. A list of at least 5 and no more than 10 presses, book publication contests, or agents to which you feel it will be appropriate to submit the completed dissertation or thesis project.

Your director and the Director of Creative Writing will review your proposal and approve it or ask for revisions within a week of receiving your proposal.