

RESEARCH ENHANCEMENT PROGRAM
Department of English

The following outlines the resources normally available to support scholarly and creative research and writing by faculty in the Department of English.

Summer Research Awards Program
Travel Awards

Full-time tenured and tenure-track faculty are eligible for these programs, and the committee welcomes applications, addressed to Audrey Goodman, Chair of the Research Enhancement Committee, on or before the relevant due dates.

Here is a summary of these programs, general guidelines, and important dates.

Summer Research Awards Program

The departmental competition for summer research funds takes place once a year, and applications are due on or before **March 15**. Depending on the research budget for each year, we hope to fund several projects annually at \$7,500 each. The purpose of this award is to support a key research or an instructional development project.

Applicants are also required to apply for external funding (from groups such as NEH or ACLS, for example) of at least \$1,500. Please submit, in addition to your departmental proposal, a copy of an application for external funding. If you receive one of the department's Summer Research Awards, you may keep the full \$7,500 award whether or not you were awarded the external grant for which you applied.

If awarded a summer grant, you may not teach during the Maymester or summer semester, and those who receive Summer Research Awards will not be eligible to re-apply for this grant for a two-year period (i.e., if you received a summer grant in 2014, you may reapply for a summer 2017 award). Junior faculty may apply any time after their first year at GSU; research grants for new faculty are given independently of the competitive Summer Research Awards.

Please note: all grant recipients are required to file a brief (one page) progress report on their funded project by October 1 of the year in which they were funded. Also, recipients will be expected to serve as members of the Research Enhancement Committee during the following year.

Application Instructions

Summer Research Award Applications should contain the following:

1. Title and Project Description (about 2-3 pages).
2. Other Support. A description of other internal or external support for your work that has been received during the last two years; mention other support that is pending.
3. Evidence of application for external funding.
4. Current CV.

Review Procedures

The Research Enhancement Committee reviews all proposals submitted and forwards its recommendations to the Chair of the Department, who makes final approvals.

Review and Award Criteria

The criteria for review of applications include:

1. Originality and scholarly value of the project.
2. Clarity of proposal.
3. Feasibility of the project within the time frame outlined.
4. Faculty Rank (i.e., normally the committee tries to award one grant at the Full, Associate, and Assistant levels, with the remaining grants awarded regardless of rank.)

We will announce the awards on or around **April 1**.

Travel Awards

If the research budget remains healthy, there may be several special travel awards of up to \$1,000 each available to support funding of a research trip to a particular library, museum, archive, or the like. Please note that this funding is *not* for reading a paper at or attending a professional conference. Write a brief memo to the committee explaining your travel needs. Applications may be submitted at any time – awards are given on a first-come first-served basis – but please give the committee as much advanced notice as possible. Because of the College's budget regulations, we can dispense this money only in the summer – though you may make your trip at any time – and only as a supplement to your salary (and therefore taxable).

Please note: all grant recipients must file a brief (one page) progress report on their project by October 1 following the period in which they were funded. Recipients will be expected to serve as members of the Research Enhancement Committee.

Questions, Suggestions?

Please see Audrey Goodman or Lynée Gaillet.